



OPEN NATIONAL INVITATION TO TENDER

N°01 /ONIT/P/MOZ- COUNCIL/LTC/BEC/2025 OF 2...1.AVR..2025..(EMERGENCY PROCEDURE) FOR THE BUILDING WORKS OF TWO (02) CLASSROOMS BLOCS AT MOSKOTA II GOVERNMENT PRIMARY SCHOOLS (LOT 1) AND AT KORSAMBA GOVERNMENT PRIMARY SCHOOLS (LOT 2), MOZOGO COUNCIL; MAYO TSANAGA DIVISION; FAR NORTH REGION.

PROJECT'S OWNER: THE MAYOR OF MOZOGO COUNCIL

**CONTRACTING AUTHORITY: THE MAYOR OF MOZOGO COUNCIL
LOCAL TENDER COMMISSION OF MOZOGO COUNCIL**

1) Subject of the invitation to tender

Within the frame work of execution of MINEDUB, the Mayor of MOZOGO Council, Contracting Authority, hereby issues an Open National Invitation to tender for the Building works of blocs of two (02) classrooms AT MOSKOTA II GOVERNMENT PRIMARY SCHOOL (LOT 1) AND AT KORSAMBA GOVERNMENT PRIMARY SCHOOLS (LOT 2), MOZOGO COUNCIL Subdivision; Mayo-Tsanaga Division; Far North Region.

2) Nature of works

The works subjects of this contract include :(post or volume of works).

- Site installation;
- Main Works;
- Over Barings;
- Fondations;
- Masonries – wall rising;
- Framework – roof;
- Métal work;
- Electricity;
- Painting;

3) Execution deadline

The maximum execution deadline provided for by the Project Owner for the execution of the works subject of this tender shall be three (03) months.

4) Allotment

N° LOT	DESIGNATION	LOCALITE
Lot 1	BUILDING WORKS OF TWO (02) CLASSROOMS BLOCS AT MOSKOTA II GOVERNMENT PRIMARY SCHOOLS (LOT 1)	MOSKOTA
Lot 2	BUILDING WORKS OF TWO (02) CLASSROOMS BLOCS AT KORSAMBA GOVERNMENT PRIMARY SCHOOLS (LOT 2)	KORSAMBA

5) .Estimated cost

The estimated cost of the operation following prior studies stands **TWENTHY MILLIONS (20 000 000) CFA Francs.**

6) Participation and origin

Participation in this tender shall be opened on equal conditions to Cameroon-law contractors with proven experience in the field of building construction and civil engineering in general.

By this invitation to tenders, Contractors are invited to give authentic information's in their offers in order to make a good choice of the Contractors who could realize all the prestations.

7) Financing

Works which for the subject of this invitation to tender shall be financed by the Public Budget of Investment of MINBASEE for the 2025 financial year; Budget Head N° XXXXXXXXXXXXX, **Provisional bid bond:**

Any tender not respecting the separation mode of the financial offers from the administrative documents and technical proposals shall be rejected.

Any offer not in keeping with the tender requirements, especially the absence of the provisional guarantee issued, in keeping with the model indicated in the tender file by a first class banking institution approved by the ministry in charge of finance listed previously in the tenders offer document N°12 of an amount of **For FOUR HUNDRED THOUSAND (400 000 FRANCS)** and valid for a period of thirty (30) days shall be rejected

Lest they be rejected, shall be submitted only the originals or true copies of the relevant administrative documents, certified by the issuing service or an administrative authority, dating less than three (3) months old and valid during the opening session shall be rejected in conformity with the tender's offer regulations. They shall be valid in conformity with the regulations of the tender's offer.

8) Consultation offender file

The tender documents may be consulted during working hours at the MOZOGO COUNCIL, the Technical Service of the Mayor, P.O Box:.....; email.....; Phone:

9) Acquisition of tender file

The tender documents may be obtained at the MOZOGO COUNCIL Secretary of de Mayor, Upon presentation of a receipt of payment into the public Treasury of a non-refundable fee of **FIFTY THOUSAND (50 000) CFA F.**

Such a receipt shall identify the payer as representing a consulting firm willing to participate in the tender.

10) Submission of offers

Drafted in English or French and in **septuplicate (7)** including **one (1) original** and **six (6) copies** labeled as such, tenders shall be submitted in a sealed envelope and against a receipt at MOZOGO COUNCIL, Technical Service; no later than of.....**1 5 MAI 2025**.....at **10 a.m.**, local time. They shall bear the following:

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N° **01**...../ONIT/P/MOZ- COUNCIL/LTC/2025 OF **2 1 AVR. 2025** (EMERGENCY PROCEDURE) FOR THE BUILDING WORKS OF TWO (02) CLASSROOMS BLOCS AT MOSKOTA II GOVERNMENT PRIMARY SCHOOLS (LOT 1) AND AT KORSAMBA GOVERNMENT PRIMARY SCHOOLS (LOT 2), MOZOGO COUNCIL; MAYO-TSANAGA DIVISION; FAR NORTH REGION.

**FINANCING: Public investment Budget of MINEDUB for the 2025,
Financial exercise Year Line N° XXXXXXXXXX
TO BE OPENED ONLY DURING THE OPENING SESSION".**

TENDERS RECEIVED AFTER THE SUBMISSION DEADLINE SHALL BE REJECTED.
"To be opened only during the bid-opening session"

11) Admissibility of bids.

Under pain of rejection, the administrative documents required, must be produced in originals or true copies certified by the issuing service or an administrative authority (Senior Divisional Officer, Divisional Officer...) in accordance with the Special Conditions of the invitation to tender.

They must not be older than three preceding the original date of submission of bids (3) months or must not have been established after the signing of the tender notice.

Any incomplete offer in accordance with the prescriptions of this notice and tender file shall be declared in admissible. Especially the absence of a bid bon disused by a first-rate bank approved by the Ministry in charge of Finance.

12) Opening of bids.....1 5 MAI 2025.....at 11 a.m, in the meeting room of the MOZOGO COUNCIL, by the Local Tender Commission of MOZOGO COUNCIL in the presence of bidders or their duly appointed representatives with perfect knowledge of the bid they stand for.

13) Evaluation criteria

[Tenders shall be evaluated in **three (3) stages**:

- **Stage 1:** Verification of each tender for compliance of the administrative file.
- **Stage 2:** Technical evaluation of compliant administrative files.
- **Stage 3:** Verification of the financial offers of contractors with compliant administrative and technical files

13-1: Eliminatory criteria

13.1.1 : Administrative documents

- a) Incomplet or non-complaint documents,
- b) Forged or non-authentic document,
- c) absence of the provisional guarantee.

13.1.2: Technical proposal

- a) Incomplète or non-complaint documents;
- b) False declaration forged or scanned documents;
- c) Turnover in public and civil engineering works during the last three (3) years of less than **Twenty five Millions (25 000 000) CFA F**;
- d) Failure to show proof of the execution, as the main contractor, during the last three (3) years of the construction of at least one-storied building
- e) Non-existence in the technical proposal of the rubric "organization, methodology and planning";
- f) Failure to meet at least (70%) out of the essential criteria;

13.1.3 Financial offer

- a) Incomplete financial offer;
- b) Non-compliant documents;
- c) Omission of a quantified unit price in the financial offer;
- d) Absence of a sub-detailed price.
- e) Sub-detail of price mistaken and unrealistic

13-2 Essential criteria

The technical proposal shall be evaluated as per the following 55 essential criteria:

- a) Presentation out of **3 criteria**;
- b) Supervisory staff out of **15 criteria**;
- c) Site equipment to be mobilized out of **12 criteria**;
- d) Methodology out of **13 criteria**.
- e) Contractor's references and pre-financing capacity out of **12 criteria**.

14) Award

The Mayor of MOZOGO COUNCIL, Contracting Authority, shall award the contract to the bidder, whose offer is considered the lowest, in compliance essentially with the prescriptions of the invitation to tender.

15) Validity of offers

Bidders shall remain bound by their bids for a period of **ninety (90) days** with effect from the tender-submission deadline mentioned above.

16) Complementary information

Complementary technical information may be obtained during working hours from MOZOGO COUNCIL
P.O Box: 22 KOZA; email: ; Phone:

Copies:

- DO/MT;
- RDFN
- ARMP for publication at JDM;
- SOPECAM (for publication in Cameroon tribune);
- LTC/MOZOGO COUNCIL (for archiving) ;
- DDMINEPAT/MT (for following)
- Community Radio of MOZOGO for diffusion ;
- Noticeboards
- Archives



2 1 AVR 2025
FAIT A MOZOGO, LE

LE MAIRE

Dr Majeré Boukar Medjewe
Instituteur de l'Enseignement Général